

## **Lesson Policies**

*Updated August 29th, 2024*

### **Lesson Sign-up**

My schedule will be arranged by semester and will include a Fall, Spring and Summer semester. Each Fall, my schedule will be rebuilt to allow families to adjust schedules for school activities, sports, etc. Fall lesson times will rollover into the Spring semester. For the Summer semester I will reach out via email to see if anyone needs to change their lesson time. If too many families need the option of selecting a completely new time each semester, I may build a new schedule.

If you need to change your lesson time at any point, just ask me and I will let you know what I have available.

### **Credits and Absences**

Students may stop lessons with reasonable notice at any time.

Each student will get 2 “passes” per semester to account for sickness or another scheduling conflict. You will not be charged or have to reschedule those lessons. Please try to give me at least 24 hours notice that you’ll be gone, except for illness. If you use both passes and continue to miss lessons, we will try and reschedule them. If the student continues to have conflicts (i.e. sports) in which lessons are missed and rescheduling isn’t a realistic option, we can talk about other options. I understand that schedules get busy.

Same-day cancellations and no shows will still be charged for.

In the event that I am absent, you will not be charged or have to reschedule the lesson.

### **Holidays**

Lessons will not be held during the Waunakee School District’s Spring Break, Thanksgiving Break, or Winter Break. There will also be no lessons on the following holidays: Memorial Day, Fourth of July, Labor Day.

In the event of a snow day or other severe weather, lessons will be canceled and you will not be charged or have to reschedule.

### **Payment**

Lessons are \$30.00 per 30-minute lesson. I will invoice monthly at the end of each month. The invoice will be for the number of lessons completed during that month.

Please be as timely as possible with your payments. If payment is not received by the time of the next invoice, lessons may be stopped until you get caught up on payment for the lessons completed. If payment is still not received two months passed due, lessons will be stopped and I will offer the spot in my schedule to another family.

### **Recitals**

There is a recital in the Fall semester and the Spring semester. A Holiday Recital may also be hosted in December. Dates and locations will be posted and on the website. Attire can be anywhere from casual to dressy. Students are always encouraged to participate but it is never required. Recitals are free.

**\*Lesson policies are now teacher-dependent. If you take lessons from multiple teachers, please make sure you are aware of their separate policies**