

Lesson Policies

Lesson Signup and Scheduling

Lesson schedules are arranged by semester – Fall, Spring, and Summer. Schedule changes will be offered at the beginning of each new semester. If you need to change lesson times in the middle of a semester, those schedule changes will be offered based on availability in my schedule. Please note that while I will do my best to be flexible, mid-semester schedule changes are not guaranteed.

Credits and Absences

Students may stop lessons at any point during a semester with two weeks' notice. In the event you choose to stop lessons, your time slot will be offered to another student for the remainder of the semester.

Each student will get two credits per semester for illness or other scheduling conflicts. You will not be charged or need to reschedule these lessons. Except in cases of illness or emergency, 48 hours notice is required in order to use a credit or schedule a makeup lesson. Makeups will be offered for missed lessons after both credits are used in cases of illness or emergency or if 48 hours notice is given.

Cancellations that are not made 48 hours before your scheduled lesson and no-shows, except in cases of illness or emergency, will be charged for.

In the event of severe weather, you will be notified that lessons are cancelled by 1:00pm that day. If I am absent, you will not be charged or need to reschedule the lesson.

Makeups

Makeup lessons will be offered for lessons missed due to illness or emergency, or for lessons cancelled 48 hours before your scheduled lesson time. Makeups will be offered based on my availability throughout the semester. If I have made three attempts to schedule a makeup lesson and do not get a response from you, you will be charged for the lesson. You will be charged for makeup cancellations and absences according to the **Credits and Absences** policy above.

Holidays

Lessons will not be held during Waunakee School District's Spring Break, Thanksgiving Break, or Winter Break. In addition, lessons will not be held on the following holidays: Memorial Day, Fourth of July, and Labor Day.

Payment

Lessons are \$28 per 30-minute lesson. Invoices will be sent at the end of each month and will include lessons completed that month.

Please be timely with your payments. If payment is not received by the time of the next invoice, lessons may be stopped until payments are made. If payment is still not received two months past due, lessons will be stopped, and the lesson time will be given to another student.

Recitals

There will be two recitals each year: one in the Fall semester, and one in the Spring. More details to follow!

Recitals will always be optional, and participation will be free.

*** Lesson policies are teacher dependent. If you take lessons from multiple teachers, please be sure that you are aware of their separate policies.**